



**John & Jake Emery Family
Curatorial Internship**

Internship Title: John & Jake Emery Family Curatorial Internship (2 available)

Internship Location: History Colorado Center, Denver, CO

Application due: May 5, 2024

Stipend: \$2,500. The stipend is not salary or compensation, it is meant to support study and research during the tenure of the appointment.

Qualified candidates may receive academic credit through their university or college by arrangement. Check with your school's Internship Coordinator BEFORE accepting the hiring offer to determine if this position satisfies the criteria for receiving academic credit.

Desired Schedule: Approximately 10 hours per week for a total of 150 hours between June 1 and August 31.

Broad Scope of Position: This internship available to students enrolled (Spring or Fall 2024) at a college or university and will begin by exploring the two primary goals of curation: gaining intellectual control over collections and communicating that knowledge to others. Additionally, they will learn skills that support the two primary goals of curation, such as working with donors, processing collections, and legal and ethical requirements of the museum profession.

Outcomes: This internship will provide the student with valuable on-the-job training in the broad scope of curation focused on the *Research Services Inc. Collection (MSS.1791)*: from identifying and contacting potential donors and accessioning collections to cataloging and processing new collections and researching and photographing legacy artifacts to enrich catalog records. The intern will work closely with the business and industry curator to learn curatorial skills, including the collection of an oral history with Jake Emery. By the end of the internship, the intern should be able to understand donor relations, the legal requirements and ethics of curation, how to process and catalog artifacts, and how to conduct basic historical research. The intern will complete a public presentation at the end of the internship as a reflection of their experiences and what they gained from what they learned.

Desired Skills & Academic Field of Study:

- An interest in museum work and/or history and a minimum one semester of museum studies, history, anthropology, or other related fields.
- Ability to follow directions well.
- Comfortable talking with people and listening with empathy.
- Detail-oriented with an ability to synthesize information.
- Comfortable being self-directed but willing to ask questions and seek direction when unsure.

History Colorado is committed to anti-racism practices across its institution and outlined in these grounding virtues. As such, we encourage members of Black, Indigenous, Latino Hispanic, People of Color, LGBTQ+ and persons with disabilities communities to apply for this internship.

To apply for this position: Submit a cover letter, resume, three references, and your answers to the questions below to Director of Volunteer Engagement Emily Dobish, emily.dobish@state.co.us.

- 1) History Colorado seeks to advance the work of anti-racism. These Grounding Virtues are the result of our collective process. Please answer this question: *How have these guiding principles shown up in your previous work and /or how would you contribute to these virtues in your internship position at History Colorado?* after reading our Grounding Virtues here: https://www.historycolorado.org/sites/default/files/media/document/2020/Anti-Racism_Grounding_Virtues.pdf
- 2) What is your most memorial experience with an artifact or papers from a museum collection?
- 3) What are your career goals, as they relate to this internship? How would this internship help you reach those goals?

** All interns must successfully complete a background check.