



# History Colorado

## COLLECTIONS CURATION AGREEMENT

(Revised 3/8/2024)

For History Colorado  
Attn: Office of the State Archaeologist  
1200 Broadway  
Denver, CO 80203

I, (print name) \_\_\_\_\_

on behalf of \_\_\_\_\_

(hereinafter referred to as “Firm”), whose billing address is:

\_\_\_\_\_  
\_\_\_\_\_

agree to deliver archaeological materials which are collected by the Firm within the State of Colorado to History Colorado according to the following requirements:

- 1) Regulations outlined in the Historical, Prehistorical, and Archaeological Resources Act (Colo. Rev. Stat. §§ 24-80-401 and 8 Colo. Code Regs. § 1504).
- 2) An acknowledgment that the State of Colorado retains title to artifacts or specimens collected from non-Federal public lands as well as all associated reports, original field notes, maps, drawings, photographs etc. (8 Colo. Code Regs. § 1504).
- 3) Collections must be delivered in accordance with the current Submission Guidelines for State-Owned Archaeological Collections (#1636) and 8 Colo. Code Regs. § 1504. If the collections are not prepared according to these standards, then the permitted researcher may be subject to the costs incurred by the approved repository to cure any deficiencies.
- 4) A fully signed official state deposit receipt, accompanied by a simple inventory list of items accepted by History Colorado for curation, must be returned to the State Archeologist.
- 5) All collections transferred to History Colorado will be billed according to the most current curation rate fee within 30 days of collection transfer (Current deposit fee schedule attached).

I have read and understand the **Guidelines** found on the History Colorado website and agree to comply with its terms when delivering materials for curation. Upon signature below, the firm will receive a copy of this executed agreement as well as an invoice for **\$50** for administrative processing payable to History Colorado. Failure to remit payment within 30 days may result in the revocation of this agreement and/or result in a delay to permitted work.

Entered into this \_\_\_\_\_ (day) of \_\_\_\_\_ (month) of \_\_\_\_\_ (year). Either party may request to terminate this agreement if any changes are needed and a new agreement is required.

For the Firm:

For History Colorado:

Signature:

Signature:

\_\_\_\_\_

\_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

**History Colorado Use Only:**

**This agreement extends for ( ) year(s) from the date the permit is signed by HC.**



# History Colorado

## ARCHAEOLOGICAL COLLECTION DEPOSIT FEE POLICY

History Colorado Center  
1200 Broadway, Denver, CO 80013  
*Adopted as of: January 1, 2016*

### **Collections Subject to the Deposit Fee**

The intent of this collections deposit fee is to offset only a small portion of the long-term care, accessibility, and availability of the State's archaeological collections and their associated records for the benefit of current and future generations of scholars, educators, museum professionals, and other interested persons. These fees apply in particular only to collections generated as a result of government-mandated laws, regulations, and procedures which require archaeological investigations to evaluate, preserve, or mitigate archaeological resources as a result of government funded, permitted, or approved projects.

The current collections fee (as of January 1, 2016) consists of a one-time deposit charge of:

**\$750.00 per standard box (16" x 13" x 10" or 1.3 cu. ft. volume)**

All archaeological collections deposited with History Colorado will be assessed a minimum charge of 1 box per deposit.

For oversize objects, the fee is calculated based on the volume of the standard box. For each artifact/record volume or portion thereof, divide by 1.3 cu ft. and multiply by \$750.00 to obtain the fee amount.

***Collections to be deposited with History Colorado that do not meet the current Submission Guidelines for State-Owned Archaeological Collections will be returned to the contractor, or the contractor may have the History Colorado staff make necessary corrections at a rate of \$50.00 per hour plus the cost of supplies.***

History Colorado reserves the right to change or alter this deposit fee policy without notice. History Colorado also reserves the right to waive the curation fee in exceptional cases and for archaeological collections generated by archaeological investigations on properties owned by, or under easement to History Colorado. Examples of exceptional cases would be collections recovered in the course of unfunded M.A. or Ph.D. research projects, or collections donated to the Museum by private non-professional individuals.